

Fresno-Kings-Madera
Regional Health Authority

**CalViva Health
Commission**
Meeting Minutes
July 16, 2015

Meeting Location
CalViva Health
1315 Van Ness Ave. Suite 103
Fresno, CA 93721

Commission Members			
✓	Deborah Poochigian, Fresno County Board of Supervisor	✓	Brett Frazier, Madera County Board of Supervisors
✓	David Pomaville, Director, Fresno County Dept. of Public Health	✓	Van Do-Reynoso, Director, Madera County Dept. of Social Services
	Stephen Ramirez Fresno County At-large Appointee		Aftab Naz, Madera County At-large Appointee
✓	David Cardona, M.D., Fresno County At-large Appointee		David Singh, Valley Children's Hospital Appointee
✓	David Hodge, M.D., Chair, Fresno County At-large Appointee		Aldo De La Torre, Community Medical Center Representative
✓	Soyla Griffin, Fresno County At-large Appointee	✓	John Frye, Commission At-large Appointee, Fresno
✓	Joe Neves, Vice Chair, Kings County Board of Supervisors	✓	Derrick Gruen, Commission At-large Appointee, Kings County
✓	Keith Winkler, Director, Kings County Dept. of Public Health		Paulo Soares, Commission At-large Appointee, Madera County
✓	Harold Nikoghosian, Kings County At-large Appointee		
Commission Staff			
✓	Gregory Hund, Chief Executive Officer (CEO)	✓	Amy Schneider, R.N., Director of Medical Management
✓	William Gregor, Chief Financial Officer (CFO)	✓	Jeff Nkansah, Clerk to the Commission
	Patrick Marabella, M.D., Chief Medical Officer (CMO)	✓	Cheryl Hurley, Office Manager
	Mary Beth Corrado, Chief Compliance Officer (CCO)	✓	Kim Lopez, Administrative Assistant
General Counsel and Consultants			
✓	Jason Epperson, General Counsel		
✓	= Commissioners, Staff, General Counsel Present,		
✓	* = Commissioners arrived late/or left early		
•	= Attended via Teleconference		

AGENDA ITEM / PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
#1 Call to Order	The meeting was called to order at 1:31pm. A quorum was present.	
#2 Roll Call	A roll call was taken for the current Commissioner Members.	<i>A roll call was taken</i>

AGENDA ITEM / PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
<p>Jeffery Nkansah, Clerk to the Commission</p>		
<p>#3 Consent Agenda</p> <ul style="list-style-type: none"> • Commission Minutes 5/28/2015 • Finance Committee Minutes 3/19/2015 • Public Policy Minutes 3/4/2015 • QI/UM Committee Minutes 3/19/2015 <p>Action David Hodge, M.D, Chairman</p>	<p>All consent items were presented and accepted as read which include item #3 and item #6.</p>	<p>Motion: <i>Approve Consent Agenda</i></p> <p>10-0-0-7 (Poochigian/Frye)</p>
<p>#4 Closed Session</p> <p>A) Conference With Real Property Negotiators</p> <p>B) Regarding the salaries, salary schedules, or fringe benefits of represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided</p>	<p>The Commission discussed in closed session the items agendized for closed session discussion.</p> <ul style="list-style-type: none"> • Regarding Item 4(A), the Commission directed the real property negotiator to continue, as previously directed, with the process of purchasing of real property, and to bring the item back for information and/or further action at the next Commission meeting. • Regarding Item 4(B), Supervisor Poochigian made a motion, seconded by Dr. Cardona, to change the policy applicable to certain executive employees 	

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<p>scope of representation.</p> <p>Action David Hodge, MD; Chairman</p>	<p>from accruing sick leave to accruing an equal amount of paid time off (PTO). The Commission voted unanimously to adopt the motion.</p> <ul style="list-style-type: none"> • Also regarding Item 4(B), the Commission gave direction for the Commission Chair to form an ad hoc committee to study the issue of providing incentives to retain personnel and to report back to the Commission at its next meeting with recommendations. <p style="text-align: center;"><i>D Gruen arrived at 1:35 PM</i> <i>B Frazier arrived at 1:38 PM</i></p>	
<p>#5 Revised Proposal Fiscal Year 2016 Budget</p> <p>Action David Hodge, M.D, Chairman</p>	<p>W Gregor presented a budget revision proposed for the Fiscal Year 2016 due to changes in rates made for the fiscal year by DHCS prior to the start of CalViva's 2016 fiscal year. The main item was a 15% to 23% decrease in the ACA expansion rates.</p>	<p>Motion: <i>Approve Budget for FY2016</i></p> <p><i>12-0-0-5 (Neves/Poochigian)</i></p> <p><i>A roll call was taken</i></p>
<p>#6 Annual Committee Charter Review</p> <p>Action David Hodge, M.D, Chairman</p>	<p>The Annual Committee Charters for the following committees were approved during the Item #3 consent items:</p> <ul style="list-style-type: none"> • Finance Committee • Credentialing Committee • Peer Review Committee • Quality Improvement / Utilization Management Committee 	<p>Motion: <i>Approve the Consent Agenda.</i></p> <p><i>10- 0 - 0 -7 (Poochigian/Frye)</i></p>

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	<ul style="list-style-type: none"> Public Policy Committee 	
<p>#7 Standing Reports</p> <ul style="list-style-type: none"> Finance Report <p>William Gregor, CFO</p> <ul style="list-style-type: none"> Compliance Report <p>Jeffery Nkansah, Director of Compliance/Privacy</p>	<p><u>Finance</u></p> <p>W Gregor presented Financial Statements as of May 31, 2015. As of May 2015, tangible net equity stands at \$25.9 million; 230% of the minimum required by the state. Current ratio stands at a healthy 1.27.</p> <p>Health Net confirmed the \$3 million loan forgiveness.</p> <p><u>Compliance Report</u></p> <p>J Nkansah presented the Compliance report. Highlights of this report included:</p> <ul style="list-style-type: none"> ➤ Providing a correction to the total numbers of potential Fraud cases reported to DHCS year to date. The numbers were updated from 1 to 6 based on two cases which were underreported to the Commission in January, 2, in February, and 1 in March. ➤ Advising that the 2013-2014 Credentialing and 2014 Privacy and Security Oversight audits are complete. There was not a corrective action plan required for Credentialing. A CAP is required for one deficient area in the Privacy and Security audit. 	<p>Motion: <i>Approve the appointment 12-0-0-5 (Poochigian/Naz)</i></p>

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<p>• Medical Management</p> <p>Amy Schneider, Director of Medical Management</p> <p>Action David Hodge, M.D, Chairman</p>	<ul style="list-style-type: none"> ➤ Providing an update on the 2015 DHCS Full Service Medical Survey Audit. A CAP is required in the areas of Continuity of Care, Access and Availability and Member Rights. The Plan was found to be in complete compliance with the Utilization Management, Quality Management, Administrative and Organizational Capacity and State Supported Services. ➤ Providing an update on the Public Policy Committee meeting which was held on June 3, 2015 in Kings County. Committee members reviewed the Public Policy Committee Charter and recommended approval of the Charter by the Commission with no changes. The next Public Policy Committee meeting is scheduled for September 2, 2015 at 525 E Yosemite Ave, Madera, CA 93638. <p><u>Medical Management:</u></p> <p>A Schneider presented the Appeals and Grievances Dashboard for the year 2015 including data through the end of May 2015.</p> <ul style="list-style-type: none"> ➤ A CAP has been initiated regarding compliance turnaround times. 1 expedited case was not resolved compliant and 2 standard cases were not resolved compliant. ➤ The increase in grievance cases continues trend compared to 2014. 	

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	<ul style="list-style-type: none"> ➤ The Quality of Services Grievance administrative cases for the May 2015 are documented as 51, 31 of the cases are related to Kaiser PTE process. ➤ The Quality of Care Grievances and Exempt Grievances remain consistent for the month of May 2015. ➤ 1 expedited appeal was resolved non-compliant due to turnaround time issues in the month of May 2015. <p><u>Key Indicator Report</u></p> <p>A Schneider presented the Key Indicator Report which included data through the month of May 2015.</p> <ul style="list-style-type: none"> ➤ A new report with expanded measures which will enhance the ability to oversight utilization and breakout the new membership ACA expansion category is expected to be available at the end of the month of May. ➤ No new data trends were identified. <p><u>Quality Improvement/Utilization Management Quarterly Summary Report</u></p> <p>A Schneider provided the QI/UM Quarter 1 update. Two meetings were held during this reporting period, one February 19th and one March 19th 2015. Six programmatic documents were approved at these meetings:</p>	

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	<ol style="list-style-type: none"> 1) 2014 Quality Improvement Annual Evaluation 2) 2014 Utilization Management Case Management Annual Evaluation 3) 2015 Quality Improvement Program Description 4) 2015 Utilization Management Case Management Program Description 5) 2015 Quality Improvement Work Plan 6) 2015 Utilization Management Case Management Work Plan <p>Additional general documents were approved as well as Quality Improvement reports regarding Appeal and Grievance tracking volumes and access issues. The Facility Site & Medical Records Review was completed at all scheduled sites and corrective action plans executed. HEDIS performance data was submitted on May 15, 2015. The 2015 results will be available July 2015 and provide evidence of overall progress with quality measures. HEDIS results for reporting year 2015 will be presented to the committee in September 2015.</p> <p>The Timely Access Report was submitted to DMHC March 31, 2015. The Access work group met in February and March 2015 to review various reports that include performance metrics associated with access and availability.</p> <p>Credentialing Sub-Committee Quarterly Report</p>	

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	<p>The Credentialing Sub-Committee met in February 2015 and reviewed routine credentialing and re-credentialing reports for both delegated and non-delegated services.</p> <p><u>Peer Review Sub-Committee Quarterly Report</u></p> <p>The Quarter 2 Peer Review Count report was reviewed in February 19, 2015 meeting. Five cases were closed during the reporting period, 3 cases were reported with corrective action plans, and 1 case was reported with ongoing quarterly monitoring of member grievances for 12 months.</p>	
<p>• Executive Report G. Hund, CEO</p> <p>Action D. Hodge, M.D Chairman</p>	<p><u>Executive Report</u> Executive Dashboard</p> <p>G Hund presented the Executive Dashboard for June 2015. As of June 2015, CalViva Health had a total of 315,846 members.</p>	<p>Motion: Accept standing reports <i>12-0-0-5 (Frye/Neves)</i></p>
<p>#8 Final Comments from Commission Members and Staff</p>	<p>CVH continues to work in all three counties reaching out to community based organizations to identify possible needs and addressing relationships.</p>	
<p>#9 Announcements</p>	<p>None</p>	

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#10 Public Comment	None	
#11 Adjourn	The meeting was adjourned at 3:51 PM. The next Commission meeting is scheduled for September 17, 2015 in Kings County.	

Submitted this Day: 9-17-15

Submitted by: 
 Jeff Nkansah
 Clerk to the Commission