

Item: Commission Appointee Procedure

Date: 11/8/2016

POLICY:

The Fresno-Kings-Madera Regional Health Authority maintains a process to consider applications for at-large Commission appointees that corresponds to the Health Authority's Joint Powers Agreement and the Commission Bylaws.

PURPOSE:

To establish the appointment process for the Commission's at-large appointees.

BACKGROUND:

On April 7, 2009, the Fresno, Kings and Madera Counties' Boards of Supervisors established the Fresno-Kings-Madera Regional Health Authority. A Joint Powers Agreement between the three counties established a Commission to oversee the Health Authority and defined Commission membership.

The Health Authority's Commission is made up of 17 member positions. Twelve of the Commission seats are appointed by the three county Boards of Supervisors as follows: Fresno appoints six, Kings appoints three, and Madera appoints three.

Additionally, one Commissioner is nominated by each of two regional hospitals and confirmed by the Commission. Finally, the Commission may appoint up to three Commissioners, one resident of each of the three counties, to complete the seventeen-member Commission.

The Commission shall be generally representative of the diverse skills, backgrounds, interests and demography of persons residing in the three counties and shall represent the general public, beneficiaries, physicians, hospitals, clinics and other non-physician health care providers. Each member of the commission has a commitment to a health care system which seeks to improve access to quality health care for all persons, regardless of their economic circumstances, delivers high quality care and is financially viable. Members of the Commission shall likewise have an abiding commitment to, and interest in, a quality publicly assisted health care delivery system.

REFERENCES:

Fresno-Kings-Madera Regional Health Authority Policy and Procedure Guideline

Page 2 of 3

Item: Commission Appointee Procedure

Date: 11/8/2016

1. Joint Exercise of Powers Agreement Between the Counties of Fresno, Kings, Madera for the Joint Provision of Medi-Cal Managed Care and Other Health Services Programs, Section 6.B.2.
2. Bylaws of the Fresno-Kings-Madera Regional Health Authority Commission.
Article II, 2.2, 2.3, 2.4.

PROCEDURE:

1. The Health Authority Chief Administrator, or designee, will:
 - A. post Request for Application for Commission Appointees on the Health Authority website;
 - B. distribute notices requesting applications through the interested parties mailing list;
 - C. make application available to Fresno, Kings and Madera County Clerks Offices to post on their respective County websites, as appropriate.
2. Request for Applications will remain posted for a minimum of two weeks. Deadlines for applications will be announced, as appropriate.
3. The Health Authority Chief Administrator, or designee, shall receive applications and required references, conduct a review, and arrange to meet with qualified candidates.
4. The Health Authority Chief Administrator, or designee, shall make recommendations to the Commission.
5. The Commission shall review the Chief Administrator's recommendations for Commission appointees based upon required and/or desirable qualifications as outlined in the Health Authority By-Laws and the Joint Powers Agreement.

Fresno-Kings-Madera Regional Health Authority Policy and Procedure Guideline

Page 3 of 3

Item: Commission Appointee Procedure

Date: 11/8/2016

6. Recommended candidates will be notified of their application's consideration, and they shall be invited to attend the Commission meeting at which their nomination is discussed.
7. The Health Authority Chief Administrator will present the recommendations for Commission appointees and their qualifications to the Commission for a vote.
8. A newly confirmed appointee shall be Commissioned at the meeting at which the confirmation is made or at the next Commission meeting whichever is appropriate.
9. Applications shall be retained on file for a period of one year.

Signature of the Commission Chair

Date: